

MEETING ROOM HIRE (INTERNAL)

(all pricing is exclusive of VAT)



Interview Box – (Max capacity is 4 seats)

First ½ hour – **FREE**
Per ½ hour there after - **£2.50**
Per hour - **£5.00**
Per ½ Day - **£18.00**
Per Full Day - **£30.00**

Meeting Box 2 – (Max capacity is 8 seats)

Per ½ hour - **£8.00**
Per hour - **£14.00**
Per ½ Day - **£48.00**
Per Full Day - **£72.00**

Meeting Box 1 – (Max capacity is 40 seats)

Per hour - **£25.00**
Per ½ Day - **£80.00**
Per Full Day - **£120.00**

Room Availability

Available from 8am – 9.30pm Monday – Friday

9am-4pm – Saturdays

Full Day = 8 hours
Half day = 4 hours

Any room booked for ½ day or more on a Saturday attracts a 20% discount on displayed prices (not including refreshments)

Equipment available to use.

Multimedia Projector
Projector Screen
(Larger rooms only)

Conference Phone
Smart TV
(Meeting Room 2)

Laptop
Flipchart
Admin/Planning Support

Refreshments

A full selection of Tea, Coffee, Hot Chocolate, Bottled Water and Biscuits are available to pre-order.

Cost 2.50 per person (not including refills)

TERMS AND CONDITIONS RELATING TO THE HIRE OF MEETING ROOMS ARE AVAILABLE ON REQUEST

For further information please contact Business Box on 0116 2795000 or alternatively email – reception5@b-inspired.org.uk